

NOTICE INVITING EXPRESSION OF INTEREST

HRIDC invites EOI for ***FULLY FURNISHED AIR-CONDITIONED OFFICE SPACE FOR 6 MONTHS*** in Manesar area of Gurugram as per details enclosed. Interested parties may submit their offers as per attached format in a sealed envelope marked **“Offer for office space at Manesar”** and submit the same by post/courier/hand to Assistant Manager/GA, HRIDC, 5thFloor,Railtel Tower, Sector 44,Gurugram,Haryana 122003 or send the same by mail on id- umeshyadav2@gmail.com. The offers will be received by 5:00 pm of 12th April 2023(Wednesday). The offers shall be with the contact details of the bidder for clarifications required if any.

(UMESH KUMAR)
AM/GA

Expression of Interest(EOI)

HRIDC invites EOI for office space requirement in Manesar area as detailed below:

Fully furnished air-conditioned office space required for 6 months within 3 km radius of IMD/Manesar. The space offered shall be in good structural condition. The office offered will be used from Monday to Saturday with water, AC and electricity.

The office shall have at-least 950 sqft.(88.25 sqm.) Carpet area and shall have minimum facilities of-

- ***4 cabins, each cabin measuring min 8.5 sqm.***
- ***Office space for 20 workstation measuring min 30 sqm.***
- ***Meeting room with capacity of 10-12 persons measuring min 15 sqm.***
- ***House-keeping such as daily cleaning, dusting etc.***
- ***Availability of internet/Wi-Fi facility.***
- ***Lift facility if offered space is above 2nd floor***
- ***Parking for at least 4 four-wheelers***

Format for application

1. Name of building-_____
2. Name of owner of the property-_____
3. Floor on which space offered-_____
4. Is the offered space compliant to above requirement(Y/N)-

5. If not, deficiencies - _____
6. Radial Distance from upcoming Manesar station of HORC located near Maruti /Jaquar plant-_____
7. Offer is by owner/authorized rep.* of property-_____

8. Contact person name/contact details-_____

9. Earnest Money Deposit- Rs. 10,000/- in form of Demand Draft in the name of “Haryana Rail Infrastructure Development Corporation Ltd”.

Consolidated Rate offered per month (all-inclusive i.e. CAM, taxes etc.)- Rs._____

Signature of owner/authorized rep.*

*- Authorized rep. (shall also include property consultants) shall enclose EOI specific authorization in attached format from owner for the offer, otherwise the offer will be dis-qualified.